

**ITEM 18. TENDER - PANELS FOR STREET SIGNS, PAVEMENT MARKING  
AND TACTILE GROUND SERVICE INDICATORS SERVICES  
CONTRACT**

**FILE NO: S125248**

**TENDER NO: 1641**

**SUMMARY**

This report provides details of the tenders received for the supply and installation of street signs, pavement markings and tactile ground surface indicators.

Tenderers had the option to submit a tender for the sign posting, pavement marking and the tactile ground surface indicators panels.

The City received submissions from 10 tenderers, which were evaluated in accordance with the approved Tender Evaluation Plan.

This report recommends that Council accept the tender submissions of Tenderers 'A', 'B', and 'C' for the Street Sign Panel and Tenderers 'G' and 'H' for the Tactile Ground Surface Indicators Panel.

This report also recommends that Council reject the tender submissions for the Pavement Marking Panel and enter into negotiations with suitably qualified companies.

**RECOMMENDATION**

It is resolved that:

- (A) Council accept the tenders of Tenderers 'A', 'B' and 'C' for inclusion on the Street Signs Panel for a period of three years, with an additional two one-year extension options at the City's discretion;
- (B) Council accept the tenders of Tenderers 'G' and 'H' for inclusion on the Tactile Ground Surface Indicators Panel for a period of three years, with an additional two one-year extension options at the City's discretion;
- (C) Council reject the tenders received for the Pavement Marking Panel, for the reasons set out in confidential Attachment A to the subject report;
- (D) Council not invite fresh tenders for the Pavement Marking Panel, as it is considered that inviting fresh tenders would not attract additional suitable companies over and above those that have responded to this tender;
- (E) authority be delegated to the Chief Executive Officer to enter into negotiations and contract with suitably qualified companies to undertake the scope of works and administer the contracts relating to the works;
- (F) Council be informed of the successful company for the Pavement Marking Panel by way of a CEO update; and

- (G) authority be delegated to the Chief Executive Officer to exercise the options referred to in clauses (A) and (B), if appropriate, and negotiate the price to extend the contracts accordingly.

## **ATTACHMENTS**

**Attachment A:** Tender Evaluation Summary (Confidential)

**Attachment B:** Recommended Tenderer Schedule of Rates (Confidential)

**(As Attachments A and B are confidential, they will be circulated separately from the agenda paper and to Councillors and relevant senior staff only).**

**BACKGROUND**

1. The City has around 65,000 street signs, and 330km of road which can have pavement marking and tactile ground surface indicators installed to assist people who are blind or have low vision to navigate and detect potential hazards.
2. This tender is for a panel of suppliers for installation and maintenance of street signs, pavement marking and tactile ground surface indicators.
3. The previous panel contract for street signs and pavement markings expired on 24 July 2016 after a five year period, and the tactile ground surface indicators installation contract expired on 30 May 2016 after four years.
4. The City does not guarantee any minimum quantity of work to the tenderers.
5. Tenderers had the option to submit a tender for one or more of the panels.
6. The combined annual budget for street signs, pavement marking and tactile ground surface indicators is \$1.6M.
7. The contract is based on a schedule of rates for three years, with two optional annual extensions.

**INVITATION TO TENDER**

8. The tender was advertised in The Sydney Morning Herald, The Daily Telegraph and the City's TenderLink website on 20 May 2016 and closed on 10 June 2016.

**TENDER SUBMISSIONS**

9. Ten submission were received from the following companies (listed alphabetically):
  - Austact Pty Ltd
  - Complete Linemarking Services Pty Ltd
  - G & B Services (NSW) Pty Ltd
  - Hunt Civil Pty Ltd
  - Pathfinder Systems Australia Pty Ltd
  - Rin's Signs & Services Pty Ltd
  - Streets Ahead Maintenance
  - Sydney Tactiles Pty Ltd trading as Sydney Tactile Installations
  - Workforce Road Services Pty Ltd
  - Workzone Pty Ltd
10. No late submissions were received.

**TENDER EVALUATION**

11. All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.
12. The relative ranking of tenders as determined from the total weighted score is provided in the confidential Tender Evaluation Summary – Attachment A.
13. All submissions were assessed in accordance with the approved evaluation criteria being:
  - (a) experience in works/services of a similar nature;
  - (b) resources including company profile, personnel, sub-contractors, plant and equipment;
  - (c) methodology and quality, including environmental management;
  - (d) site management and traffic control;
  - (e) Work Health and Safety;
  - (f) financial and commercial trading integrity including insurances;
  - (g) schedule of rates; and
  - (h) product specification, installation manual and TGSi warranty (TGSi Panel only).

**PERFORMANCE MEASUREMENT**

14. The City will monitor key performance indicators to measure the performance level of the successful tenderers during the works. Performance results will be used to determine the suitability of contractors for future works.
15. In entering into the contract, the City will ensure that performance standards are met and monitored during the works by:
  - (a) carrying out regular inspections to ensure the company remains on track with regard to the program and quality of work; and
  - (b) ensuring the company completes the project as specified in the tender documents.

**FINANCIAL IMPLICATIONS**

16. There are sufficient funds allocated for this project within the current year's operating and capital works budgets and future years' forward estimates.
17. The quantity of work awarded each year is subject to approved works programs and activities required to achieve desired service levels for the City.
18. The submitted rates of the recommended tenderer are provided in the confidential Recommended Tenderer Schedule of Rates – Attachment B.

**RELEVANT LEGISLATION**

19. The tender has been conducted in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2005 and the City's Contracts Policy.
20. Attachments A and B contain confidential commercial information of the Tenderers and details of Council's tender evaluation and contingencies which, if disclosed, would:
  - (a) confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business; and
  - (b) prejudice the commercial position of the person who supplied it.
21. Discussion of the matter in an open meeting would, on balance, be contrary to the public interest because it would compromise Council's ability to negotiate fairly and commercially to achieve the best outcome for its ratepayers.

**CRITICAL DATES / TIME FRAMES**

22. The City's road sign and pavement marking contract expired on 24 July 2016 and has been extended for six months.
23. The City's tactile installation contract expired on 30 May 2016.
24. The proposed contract is for a period of three years, with two annual extensions, subject to the performance of the contract.

**PUBLIC CONSULTATION**

25. No public consultation is required, however, the works will include:
  - (a) appropriate site management, signage, preparation and implementation of traffic management plans in accordance with specific job requirements; and
  - (b) notification letters being provided to residents of affected nearby properties of the construction work, outlining duration of works and contact details.

**DAVID RIORDAN**

Director City Operations

George Angelis, Manager City Infrastructure and Traffic Operations